



The Pay Check Times

Monthly Newsletter – West Michigan Chapter of the American Payroll Association



December 2018

LEGISLATIVE UPDATES

Racing Towards Year End: Employment Tax Updates & Reminders

The IRS and SSA are providing a **FREE webinar** on employment tax updates and reminders...topics include:

- Paycheck Checkup: federal withholding and W-4 update
 - Identity theft and tax related scams & schemes
 - Information Security Policy requirements and how to respond to and recover from a data breach
 - Employer Credit for Paid Family and Medical Leave
 - Tax reform changes to transportation fringe benefits
 - Navigating the IRS website, including the Payroll Tax Center and Tax Cuts & Jobs Act resources
- SSA
- Business Services Online – What it is and how to register
 - W-2 Online
 - Filing Forms W-2 Electronically (EFW2) and by paper
 - AccuWage
 - The Social Security Number Verification Service (SSNVS)
 - New: W-2C Online & W-2C wage file upload

Sign up for Tues, Dec 4th!

<https://www.webcaster4.com/Webcast/Page/1148/27718>

APA Update: RCH Change

New Rules for Accepting RCH's

Starting Jan 1, 2019, APA will no longer accept unapproved provider courses toward recertification, except for accredited college or university courses. This means that for course or classes taken after Jan 1, 2019 only courses offered by Approved Providers, APA Chapters, APA and accredited college or universities will qualify for RCH's

For more details on this change, click [HERE!](#)

New SUTA Taxable Wage

Bases for 2019

Many states have released their SUTA wage base for 2019. A chart of taxable wage bases for 2016-2019 is now available on the APA website. As states release their changes, the site will be updated so please check back often.

[See Wage Base Chart HERE!](#)

UPCOMING EVENTS

Tuesday, December 11, 2018

December Monthly Chapter Meeting

Topic: Celebrating Christmas and Preparing for Year-End

Presented by: Christine Nygaard, CPP

Where: Railside Golf Club, 6:00pm

(NOTE DAY AND TIME CHANGE FOR THIS MEETING!!)

PAYROLL TOPIC HIGHLIGHT – Year End Tools

The end of the year is a crazy scramble for Payroll Professionals. 2019 taxable base limits, W-4 exempt form follow up, IRS limits, W-2 deadlines, ACA deadlines, tax filing deadlines.... the list doesn't seem to ever end!! There are some tools out there that can help you with all these daunting tasks and help make sure you hit your deadlines.

****Compliance Calendar – provided by APA**

The Compliance Calendar contains important payroll filing dates you need to know to help keep you on track with deadlines throughout the year such as 941 Filing dates, W-2 deadline, and when to distribute W-2's, 1095C and 1099s.

[VIEW CALENDAR HERE!!](#)

****Annual IRS/SSA Announcements and Updates**

Annually announced values from the IRS, including mileage rates, pension plan limits, qualified transportation fringe benefits, and per diem rates.

[VIEW RATES HERE!!](#)

****Employee Paycheck Checkup for New Year**

The IRS encourages employers to reach out to employees to do a Paycheck Checkup due to the new Tax Cuts and Jobs Act. [FIND FLYER and CHECKUP CALCULATOR HERE!!](#)

**** Updated W-4 form for 2019**

The new draft of the 2019 W-4 form has been release and the final form will be coming in the next few weeks. Make sure to update your new hire packets with the new form. Also, remember employees claiming exempt have until Feb 15th to complete a new form for 2019. If not completed, employees must be defaulted to Single, claiming 0. [SEE DRAFT W-4 HERE!!](#) For more info on W-4 Requirements, [CLICK HERE!](#)

**AMERICAN
PAYROLL
ASSOCIATION**

West Michigan Chapter is an affiliated local chapter of the American Payroll Association. Learn more about APA at www.americanpayroll.org



Member Spotlight!

Christy Quick CPP

- Controller at EG Workforce Solutions (formerly EmploymentGroup, Inc) and current WMAPA Chapter Treasurer
- Years in Payroll: 24 years!
- Fun Fact about Christy: Her first job was as “Tillie the Talking Christmas Tree” at Eastbrook Mall 😊
- Proudest Payroll Moment: She recently went through a huge software implementation that affected the entire company. There were a few issues in some areas, but none in the back office due to their testing and training efforts prior to go-live. It was a HUGE relief not to get flooded with calls from employee the first Friday saying their checks were wrong.

Have ideas or suggestions for our newsletter? Contact us!

Email Christine Nygaard at cnygaard@ufpi.com

Chapter Website: <http://westmichiganapa.org>
Facebook Page: <https://www.facebook.com/westmiapa/>